



LAPORAN AKHIR PROJEK PENYELIDIKAN TAHUN AKHIR (PENYELIA) FINAL YEAR PROJECT REPORT CHAPTER 1, 2 & 3 (SUPERVISOR)

PART A (FINAL REPORT): (25.0 %) – PLO 7

Category	Excellent (5)	Good (4)	Moderate (3)	Weak (2)	Poor (1)	Very Poor (0)
Title (CLO3)(PLO7)	<input type="checkbox"/> Informative, concise & clearly expressed.	<input type="checkbox"/> Relevant, concise & clearly expressed.	<input type="checkbox"/> Relevant but not concise & good expression	<input type="checkbox"/> Vague, not concise & poorly expressed.	<input type="checkbox"/> Irrelevant & poorly expressed.	<input type="checkbox"/> Omitted.
Chapter 1 Introduction (CLO3)(PLO7)	<input type="checkbox"/> Excellent coverage of research background. <input type="checkbox"/> Problem statements, objectives and variables are specific and clearly and precisely defined. <input type="checkbox"/> Scope of study satisfy the objectives and is clearly explained. <input type="checkbox"/> Significance of the study is relevant, explicit and clearly described. <input type="checkbox"/> All elements are supported by literature.	<input type="checkbox"/> Good coverage of research background <input type="checkbox"/> Problem statements, objectives, and variables are specific and adequately defined. <input type="checkbox"/> Scope of study partially fulfil the objectives and adequately explained. <input type="checkbox"/> Significance of the study is clearly stated and focused. <input type="checkbox"/> Connections are established with the literature.	<input type="checkbox"/> Moderate coverage of research background. <input type="checkbox"/> Problem statements, objectives are identified but not clearly defined. <input type="checkbox"/> Scope of study is too broad or not specific and poorly explained. <input type="checkbox"/> Significance of the study is not logically relevant to the problem. <input type="checkbox"/> Connections to the literature are unclear or debatable.	<input type="checkbox"/> Poor coverage of research background. <input type="checkbox"/> Problem statements and objectives are identified but not defined. <input type="checkbox"/> Scope of study does not fulfil the objectives. <input type="checkbox"/> Significance of the study is not clear, nor focused nor explicit.	<input type="checkbox"/> Inadequate coverage of research background. <input type="checkbox"/> Problem statements and objectives are not identified. <input type="checkbox"/> Scope of study and significance of the study are not clearly stated and irrelevant.	<input type="checkbox"/> Research background, problem statement, scope of the study, and objectives are omitted.

<p>Chapter 2 Literature review (CLO3)(PLO7)</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Excellent literature review covers essential aspects related to issue/ problem, objectives, theory and methods. <input type="checkbox"/> Source from multiple, research based documents. <input type="checkbox"/> Detail conclusions based on evidence cited. <input type="checkbox"/> Sources are properly cited & in standardized /APA format <input type="checkbox"/> Narrative integrates critical and logical details from literatures. <input type="checkbox"/> Excellent synthesis and organization of literature that is clearly linked to research question. 	<ul style="list-style-type: none"> <input type="checkbox"/> Good literature review covers essential aspects related to issue/ problem, objectives, theory and methods. <input type="checkbox"/> Source from multiple documents. <input type="checkbox"/> Conclusions based on evidence cited <input type="checkbox"/> Sources are properly cited. <input type="checkbox"/> Good synthesis and organization of the literature, which is clearly linked to the research question. 	<ul style="list-style-type: none"> <input type="checkbox"/> Adequate literature review covers generally essential aspects related to issue/ problem, objectives, theory and methods. <input type="checkbox"/> Source from limited number of documents. <input type="checkbox"/> Some conclusions based on evidence cited. <input type="checkbox"/> Sources are cited but some are in improper format. <input type="checkbox"/> Moderate synthesis and organization of the literature, which minimally links it to the research question. <input type="checkbox"/> Selected literature are from unreliable sources. Literally supports are vague and ambiguous. 	<ul style="list-style-type: none"> <input type="checkbox"/> Minimal literature review, covers minimally on essential aspects related to issue/ problem, objectives, theory and methods. <input type="checkbox"/> Source from single document. <input type="checkbox"/> Only one conclusion based on evidence cited. <input type="checkbox"/> Sources are cited incorrectly. <input type="checkbox"/> Poor synthesis and organization of the literature. <input type="checkbox"/> The review of literature are missing of non-research based articles, irrelevant, inaccurate or inappropriate. 	<ul style="list-style-type: none"> <input type="checkbox"/> Very little or fail to provide previous research background supporting issue/ problem, objectives, theory and methods. <input type="checkbox"/> No sources quoted. <input type="checkbox"/> No conclusion given. <input type="checkbox"/> Source is not cited. <input type="checkbox"/> Synthesis and organization is based on limited information. There is very poor link to the research question. 	<ul style="list-style-type: none"> ▪ Literature reviews are omitted
<p>Chapter 3 Materials and Methods (CLO3)(PLO7)</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Valid and appropriate methods with comprehensive justifications. <input type="checkbox"/> Research methodology is clearly identified and coherently described in detail. <input type="checkbox"/> The context population and sampling strategy are fully described (quantitative and qualitative). 	<ul style="list-style-type: none"> <input type="checkbox"/> Valid and appropriate methods but with limited justifications. <input type="checkbox"/> Research methodology is clearly identified and described with sufficient details. <input type="checkbox"/> The context, population and sampling strategy were adequately identified and described. 	<ul style="list-style-type: none"> <input type="checkbox"/> Valid and appropriate methods and without justifications. <input type="checkbox"/> Research methodology is not clearly described or incomplete. <input type="checkbox"/> The context, population or sampling strategy was confusing, little relevance to the research objective, incomplete or not identified. 	<ul style="list-style-type: none"> <input type="checkbox"/> Valid but inappropriate methods without justifications. <input type="checkbox"/> The research methodology is not identified nor described. <input type="checkbox"/> The context, population or sampling strategy was poorly described. 	<ul style="list-style-type: none"> ▪ Invalid and inappropriate methods and justifications. ▪ Wrong methodology. ▪ The context, population or sample was not identified or described ▪ Instruments and observation protocols for data collection were not identified nor described. ▪ Procedures for treatments and gathering data were omitted 	<ul style="list-style-type: none"> <input type="checkbox"/> Research design, sampling, instruments, procedures, data analysis based on the issues, the objectives and the scope of the study in the thesis are omitted.

	<ul style="list-style-type: none"> <input type="checkbox"/> Instruments and observation protocols are clearly described in detail relevance to the research objectives. <input type="checkbox"/> Procedures for implementing the study (permissions, treatments, and data gathering) are fully identified and described. <input type="checkbox"/> Analytical methods (descriptive, inferential test, and significance level) are sufficiently specific, clear and appropriate. 	<ul style="list-style-type: none"> <input type="checkbox"/> Instruments and observation protocols are clearly identified and described. <input type="checkbox"/> Procedures for implementing the study (permissions, treatments, and data gathering) are identified and described. <input type="checkbox"/> Descriptive and inferential methods are identified. Level of significance is stated. 	<ul style="list-style-type: none"> <input type="checkbox"/> Instruments or observation protocols description is incomplete or of little relevance to the research objectives. <input type="checkbox"/> Procedures (permissions, treatments and data gathering) lacked clarity. <input type="checkbox"/> Descriptive or inferential methods are confusing, incomplete or lacked relevance to the research objectives. 	<ul style="list-style-type: none"> ▪ Description of the instruments is incomplete or lacked relevance to the research objectives. Observation protocol was not described. ▪ Procedures (permissions, treatments and data gathering) were incomplete or lacked relevance to the research objectives. ▪ Analytical methods (descriptive, inferential test, and significance level) were inappropriately aligned with data and research objectives. 	<ul style="list-style-type: none"> <input type="checkbox"/> Analytical methods (descriptive, inferential test, and significance level) are missing/not implemented. 	
References (CLO3)(PLO7)	<ul style="list-style-type: none"> <input type="checkbox"/> All the sources in the reference list are cited in the text vice versa, which follows the recommended style. 	<ul style="list-style-type: none"> <input type="checkbox"/> Most of the sources in the reference list are cited in the text vice versa, which follows the recommended style. 	<ul style="list-style-type: none"> <input type="checkbox"/> Only a few sources used are cited in the reference list vice versa, which follows the recommended style. 	<ul style="list-style-type: none"> <input type="checkbox"/> Many sources are missing from the reference list vice versa and did not follow recommended style. 	<ul style="list-style-type: none"> <input type="checkbox"/> Most of the sources are missing from the reference list vice versa and did not follow recommended style. 	<ul style="list-style-type: none"> ▪ No list of references.

PART B (TECHNICAL FORMAT): (10.0 %) – PLO 5

Category	Excellent (5)	Good (4)	Moderate (3)	Weak (2)	Poor (1)	Very Poor (0)
Format, Structure And Grammar (CLO2)(PLO5)	<ul style="list-style-type: none"> <input type="checkbox"/> Well organized, demonstrates logical sequencing and structure. <input type="checkbox"/> All paragraphs within a section flow well from one to the next. <input type="checkbox"/> Consistently complied with UMK-FSB guidelines. <input type="checkbox"/> No grammatical, spelling or punctuation errors. 	<ul style="list-style-type: none"> <input type="checkbox"/> Organized and demonstrates logical sequencing and structure. <input type="checkbox"/> Paragraphs within a section generally flow well from one to the next. <input type="checkbox"/> Mostly complied with UMK-FSB guidelines. <input type="checkbox"/> Very little grammatical, spelling or punctuation errors. 	<ul style="list-style-type: none"> <input type="checkbox"/> Organized but demonstrates illogical sequencing or structure. <input type="checkbox"/> Paragraphs within a section flow somewhat from one to the next. <input type="checkbox"/> Sparingly complied with UMK-FSB guidelines. <input type="checkbox"/> Few grammatical, spelling or punctuation errors. 	<ul style="list-style-type: none"> <input type="checkbox"/> Weakly organized with no logical sequencing or structure. <input type="checkbox"/> Paragraph within a section were disconnected. <input type="checkbox"/> Mostly does not comply with the UMK-FSB guidelines. <input type="checkbox"/> Many grammatical, spelling or punctuation errors. 	<ul style="list-style-type: none"> <input type="checkbox"/> No organization, sequencing or structure. <input type="checkbox"/> Paragraphs within a section are not clear. <input type="checkbox"/> Fail to comply with UMK-FSB guidelines. <input type="checkbox"/> Too many grammatical, spelling or punctuation errors. 	<ul style="list-style-type: none"> <input type="checkbox"/> No paragraphs within a section. <input type="checkbox"/> Fail to comply with UMK-FSB guidelines. <input type="checkbox"/> Too many grammatical, spelling or punctuation errors.
Clarity and Continuity in Writing (CLO2)(PLO5)	<ul style="list-style-type: none"> <input type="checkbox"/> Able to write very well, concisely and clearly. <input type="checkbox"/> Elegantly organized with respect to both the whole thesis and the coherence and continuity of paragraphs. <input type="checkbox"/> Accommodates the complexity of the argument imaginatively. 	<ul style="list-style-type: none"> <input type="checkbox"/> Able to write well and clearly. <input type="checkbox"/> Well organized throughout but without elegance and complexity. <input type="checkbox"/> Accommodates the argument satisfactorily. 	<ul style="list-style-type: none"> <input type="checkbox"/> Able to write clearly but require some improvements. <input type="checkbox"/> Well organized on the whole but occasionally needing work on individual paragraph coherence or continuity. <input type="checkbox"/> Accommodates the argument moderately. 	<ul style="list-style-type: none"> <input type="checkbox"/> Writing is not clear and requires further improvements. <input type="checkbox"/> Organization is haphazard and the argument is difficult to follow. <input type="checkbox"/> Paragraph coherence and continuity need work. 	<ul style="list-style-type: none"> <input type="checkbox"/> Writing is not clear and requires a lot of improvements. <input type="checkbox"/> No continuity in writing. 	<ul style="list-style-type: none"> <input type="checkbox"/> Unable to write ideas and no continuity in writing.

PART C (SUPERVISION): (15.0 %) – PLO 8						
Category	Excellent (5)	Good (4)	Moderate (3)	Weak (2)	Poor (1)	Very Poor (0)
Work Responsibility (CLO4)(PLO8)	<input type="checkbox"/> Completes work on time and is punctual. <input type="checkbox"/> When asking for advice to supervisor, states what already has been tried. <input type="checkbox"/> Carry out the task given beyond the scope of work set and beyond expectations.	<input type="checkbox"/> Regularly work on time and is punctual. <input type="checkbox"/> Regularly asks for advice when needed. <input type="checkbox"/> Carry out the task given beyond the scope of work beyond expectations.	<input type="checkbox"/> Regularly takes actions, always uses his or her time wisely. <input type="checkbox"/> Sometimes knows when advice is needed and asks. <input type="checkbox"/> Carry out the tasks given in accordance with the scope of work and meet expectations.	<input type="checkbox"/> Displays lack of interest or pride in their work. Dose not always manage time wisely. <input type="checkbox"/> Do not know when advice is needed and do not asks. <input type="checkbox"/> Carry out the tasks assigned in accordance with scope of work with supervision.	<input type="checkbox"/> Rarely manages time wisley. <input type="checkbox"/> Does not ask for or accept advice. <input type="checkbox"/> Do not perform the task given even with supervision.	<input type="checkbox"/> Fails to manage time wisely. <input type="checkbox"/> Never ask for or accept advice.
Academic Discussion With Supervisor (CLO4)(PLO8)	<input type="checkbox"/> Discusses progress with their supervisor more than 10 times through various communication channels supported by Progress Report link. <input type="checkbox"/> Shows improvement of research every time meeting with supervisor. <input type="checkbox"/> Dissertation draft had been discussed few times with supervisor.	<input type="checkbox"/> Discusses progress with their supervisor at least 10 times through various communication channels supported by Progress Report link. <input type="checkbox"/> Shows improvement of research every time meeting with supervisor. <input type="checkbox"/> Dissertation draft had been discussed few times with supervisor.	<input type="checkbox"/> Discusses progress with their supervisor at least 7 times through various communication channels supported by Progress Report link. <input type="checkbox"/> Shows not much of improvement of research every time meeting with supervisor. <input type="checkbox"/> Dissertation draft had been discussed few times with supervisor.	<input type="checkbox"/> Discusses progress with their supervisor at least 5 times through various communication channels supported by Progress Report link. <input type="checkbox"/> Never shows any improvement of research every time meeting with supervisor. <input type="checkbox"/> Report draft had been discussed few times with supervisor.	<input type="checkbox"/> Discusses progress with their supervisor less than 5 times through various communication channels supported by Progress Report link. <input type="checkbox"/> Never do anything as instructed by supervisor. <input type="checkbox"/> Thesis draft never shown to supervisor	<input type="checkbox"/> Never discusses progress with their supervisor. <input type="checkbox"/> Students never do anything as constructed by supervisor. <input type="checkbox"/> Thesis draft never shown to supervisor.
Moral (CLO4)(PLO8)	<input type="checkbox"/> Student always practices good values and behave decently with supervisor in any situation.	<input type="checkbox"/> Student practices good values and behave decently with supervisor in most situations.	<input type="checkbox"/> Student practices good values and behave decently with supervisor in many situations.	<input type="checkbox"/> Student practices good values or behave decently with supervisor only in some situations.	<input type="checkbox"/> Student has once behaved nicely with supervisor.	<input type="checkbox"/> Student doesn't practice good values or does not behave decently with supervisor in any situation as it should be.

No	Full Name (as identity card/ passport)	Student's Matric No	PART A (FINAL REPORT): (25.0 %) – PLO 7						PART B (TECHNICAL FORMAT): (10.0 %) – PLO 5			PART C (SUPERVISION): (15.0%) - PLO 8			
			Title	Introduction	Lit. review	Materials & Methods	References	Total 25%	Format, Structure And Grammar	Clarity and Continuity In Writing	Total 10%	Work Responsibility	Academic Discussion With Supervisor	Moral	Total 15%
			Weightage (x0.25)	Weightage (x1.5)	Weightage (x1.5)	Weightage (x1.5)	Weightage (x0.25)		Weightage (x1.0)	Weightage (x1.0)		Weightage (x1.0)	Weightage (x1.0)	Weightage (x1.0)	
	CONTOH	CONTOH123	5	5	5	5	5	5	5	10	5	5	5	15	
1.							0			0				0	
2.							0			0				0	
3.							0			0				0	
4.							0			0				0	
5.							0			0				0	
6.							0			0				0	
7.							0			0				0	
8.							0			0				0	
9.							0			0				0	
10.							0			0				0	

GRAND TOTAL MARKS

No	Full Name (as identity card/ passport)	Student's Matric No	PART			GRAND TOTAL 50%
			A	B	C	
			25%	10%	15%	
	CONTOH	CONTOH123	25	10	15	50
1.	0	0	0	0	0	0
2.	0	0	0	0	0	0
3.	0	0	0	0	0	0
4.	0	0	0	0	0	0
5.	0	0	0	0	0	0
6.	0	0	0	0	0	0
7.	0	0	0	0	0	0
8.	0	0	0	0	0	0
9.	0	0	0	0	0	0
10.	0	0	0	0	0	0

Comments and Recommendations:

Name: _____

Date: _____