



CADANGAN DAN PEMBENTANGAN PROJEK PENYELIDIKAN TAHUN AKHIR (PENILAI) PROPOSAL AND PRESENTATION OF FINAL YEAR PROJECT (EXAMINER)

PART A (FINAL REPORT): (25.0 %)

Category	Excellent (5)	Good (4)	Moderate (3)	Weak (2)	Poor (1)	Very Poor (0)
Title Introduction	Informative, concise & clearly expressed <input type="checkbox"/> Excellent coverage of research background. <input type="checkbox"/> Problem statements, objectives and variables are specific and clearly and precisely defined. <input type="checkbox"/> Scope of study satisfy the objectives and is clearly explained. <input type="checkbox"/> Significance of the study is relevant, explicit and clearly described. <input type="checkbox"/> Expected outcome is well structured. <input type="checkbox"/> All elements are supported by literature	Relevant, concise & clearly expressed <input type="checkbox"/> Good coverage of research background <input type="checkbox"/> Problem statements, objectives, and variables are specific and adequately defined. <input type="checkbox"/> Scope of study partially fulfil the objectives and adequately explained. <input type="checkbox"/> Significance of the study is clearly stated and focused. <input type="checkbox"/> Expected outcome is structured. <input type="checkbox"/> Connections are established with the literature.	Relevant but not concise & good expression <input type="checkbox"/> Moderate coverage of research background. <input type="checkbox"/> Problem statements, objectives are identified but not clearly defined. <input type="checkbox"/> Scope of study is too broad or not specific and poorly explained. <input type="checkbox"/> Significance of the study is not logically relevant to the problem. <input type="checkbox"/> Expected outcome is moderately structured. <input type="checkbox"/> Connections to the literature are unclear or debatable.	Vague, not concise & poorly expressed <input type="checkbox"/> Poor coverage of research background. <input type="checkbox"/> Problem statements and objectives are identified but not defined. <input type="checkbox"/> Scope of study does not fulfil the objectives. <input type="checkbox"/> Significance of the study is not clear, nor focused nor explicit. <input type="checkbox"/> Expected outcome is weakly structured.	Irrelevant & poorly expressed. <input type="checkbox"/> Inadequate coverage of research background. <input type="checkbox"/> Problem statements and objectives are not identified. <input type="checkbox"/> Scope of study and significance of the study are not clearly stated and irrelevant. <input type="checkbox"/> Expected outcome is poorly structured.	Omitted. <input type="checkbox"/> Research background, problem statement, scope of the study, objectives and expected outcome are omitted.

<p>Literature review</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Excellent literature review covers essential aspects related to issue/ problem, objectives, theory and methods. <input type="checkbox"/> Source from multiple, research based documents. <input type="checkbox"/> Sources are properly cited & in standardized /APA format <input type="checkbox"/> Narrative integrates critical and logical details from literatures. <input type="checkbox"/> Excellent synthesis and organization of literature that is clearly linked to research question. 	<ul style="list-style-type: none"> <input type="checkbox"/> Good literature review covers essential aspects related to issue/ problem, objectives, theory and methods. <input type="checkbox"/> Source from multiple documents. <input type="checkbox"/> Sources are properly cited. <input type="checkbox"/> Good synthesis and organization of the literature, which is clearly linked to the research question. 	<ul style="list-style-type: none"> <input type="checkbox"/> Adequate literature review covers generally essential aspects related to issue/ problem, objectives, theory and methods. <input type="checkbox"/> Source from limited number of documents. <input type="checkbox"/> Sources are cited but some are in improper format. <input type="checkbox"/> Moderate synthesis and organization of the literature, which minimally links it to the research question. <input type="checkbox"/> Selected literature was from unreliable sources. Literally supports were vague and ambiguous 	<ul style="list-style-type: none"> <input type="checkbox"/> Minimal literature review, covers minimally on essential aspects related to issue/ problem, objectives, theory and methods. <input type="checkbox"/> Source from single document. <input type="checkbox"/> Only one conclusion based on evidence cited. <input type="checkbox"/> Sources are cited incorrectly. <input type="checkbox"/> Poor synthesis and organization of the literature. <input type="checkbox"/> The review of literature was missing of non-research based articles, irrelevant, inaccurate or inappropriate. 	<ul style="list-style-type: none"> <input type="checkbox"/> Very little or fail to provide previous research background supporting issue/ problem, objectives, theory and methods. <input type="checkbox"/> No sources quoted. <input type="checkbox"/> No conclusion given. <input type="checkbox"/> Source is not cited. <input type="checkbox"/> Synthesis and organization is based on limited information. There is very poor link to the research question. 	<ul style="list-style-type: none"> <input type="checkbox"/> Literature reviews are omitted
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<p>Materials and Methods</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Valid and appropriate methods with comprehensive justifications. <input type="checkbox"/> Research methodology is clearly identified and coherently described in detail relevance to the research objectives. <input type="checkbox"/> The context population and sampling strategy were fully described (quantitative and qualitative). <input type="checkbox"/> Instruments and observation protocols were clearly described in detail. <input type="checkbox"/> Procedures for implementing the study (permissions, treatments, and data gathering) were fully identified and described. <input type="checkbox"/> Analytical methods (descriptive, inferential test, and significance level) were sufficiently specific, clear and appropriate. 	<ul style="list-style-type: none"> <input type="checkbox"/> Valid and appropriate methods but with limited justifications. <input type="checkbox"/> Research methodology is clearly identified and described with sufficient details. <input type="checkbox"/> The context, population and sampling strategy were adequately identified and described. <input type="checkbox"/> Instruments and observation protocols were clearly identified and described relevance to the research objectives. <input type="checkbox"/> Procedures for implementing the study (permissions, treatments, and data gathering) were identified and described. <input type="checkbox"/> Descriptive and inferential methods were identified. Level of significance was stated 	<ul style="list-style-type: none"> <input type="checkbox"/> Valid and appropriate methods and without justifications. <input type="checkbox"/> Research methodology is not clearly described or incomplete. <input type="checkbox"/> The context, population or sampling strategy was confusing, little relevance to the research objective, incomplete or not identified. <input type="checkbox"/> Instruments or observation protocols description was incomplete or of little relevance to the research objectives. <input type="checkbox"/> Procedures (permissions, treatments and data gathering) lacked clarity. <input type="checkbox"/> Descriptive or inferential methods were confusing, incomplete or lacked relevance to the research objectives. 	<ul style="list-style-type: none"> <input type="checkbox"/> Valid but inappropriate methods without justifications. <input type="checkbox"/> The research methodology is not identified nor described. <input type="checkbox"/> The context, population or sampling strategy was poorly described. <input type="checkbox"/> Description of the instruments is incomplete or lacked relevance to the research objectives. Observation protocol was not described. <input type="checkbox"/> Procedures (permissions, treatments and data gathering) were incomplete or lacked relevance to the research objectives. <input type="checkbox"/> Analytical methods (descriptive, inferential test, and significance level) were inappropriately aligned with data and research objectives. 	<ul style="list-style-type: none"> <input type="checkbox"/> Invalid and inappropriate methods and justifications. <input type="checkbox"/> Wrong methodology. <input type="checkbox"/> The context, population or sample was not identified or described <input type="checkbox"/> Instruments and observation protocols for data collection were not identified nor described. <input type="checkbox"/> Procedures for treatments and gathering data were omitted <input type="checkbox"/> Analytical methods (descriptive, inferential test, and significance level) were missing/not implemented. 	<ul style="list-style-type: none"> <input type="checkbox"/> Research design, sampling, instruments, procedures, data analysis based on the issues, the objectives of the study, and what to achieve in the thesis are omitted.
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Flowchart	<input type="checkbox"/> Display clear visual or graphic illustration of a process or system used to solve a problem or produce a product. <input type="checkbox"/> Display high level thinking and articulation abilities when numerous factors are involved in a good way.	<input type="checkbox"/> Display most complete visual or graphic illustration of a process or system used to solve a problem or produce a product, but difficult to grade level of thinking and articulation abilities when numerous factors are involved.	<input type="checkbox"/> Display lacking visual or graphic illustration of a process or system used to solve a problem or produce a product, and high level thinking and articulation abilities when numerous factors are involved is not possible.	<input type="checkbox"/> Insufficient information in flowcharts to communicate the logic involved in a system; does not allow writing proficiency assessment.	<input type="checkbox"/> Flow charts seem not reproducible due to students fail to displays original synthetic thinking.	<input type="checkbox"/> Omitted
Gantt Chart & Milestone	<input type="checkbox"/> Gantt chart & milestone are very clear, realistic and reflect the timeline. <input type="checkbox"/> Gantt chart & milestone are well designed according to final year project deadlines.	<input type="checkbox"/> Gantt chart & milestone are realistic and reflect the timeline. <input type="checkbox"/> Gantt chart & milestone are mostly well designed according to final year project deadlines.	<input type="checkbox"/> Gantt chart & milestone are too closely tied to the timeline. <input type="checkbox"/> Gantt chart & milestone are quite good designed according to final year project deadlines.	<input type="checkbox"/> Gantt chart & milestone are unrealistic, inflated, or inaccurate. <input type="checkbox"/> Gantt chart & milestone are occasionally designed according to final year project deadlines.	<input type="checkbox"/> Gantt chart & milestone are unclear, unrealistic, inflated, or inaccurate. <input type="checkbox"/> Not considered the Gantt chart & milestone to complete the final year project.	<input type="checkbox"/> Omitted
References	<input type="checkbox"/> All the sources in the reference list are cited in the text vice versa, which follows the recommended style.	<input type="checkbox"/> Most of the sources in the reference list are cited in the text vice versa, which follows the recommended style.	<input type="checkbox"/> Only a few sources used are cited in the reference list vice versa, which follows the recommended style.	<input type="checkbox"/> Many sources are missing from the reference list and did not follow recommended style.	<input type="checkbox"/> Many sources are missing from the reference list vice versa and did not follow recommended style.	<input type="checkbox"/> No list of references.

PART B (PRESENTATION EVALUATION): (15.0 %)						
Category	Excellent (5)	Good (4)	Moderate (3)	Weak (2)	Poor (1)	Very Poor (0)
Contents of Presentation	<input type="checkbox"/> Major points (title, background of study, problem statement, objectives, expected outcomes, scope of study, significance of study, literature review, study area, data collection, data analysis, research flow chart, Gantt chart, milestones, and references) are strongly supported with suitable detail.	<input type="checkbox"/> All major points (title, background of study, problem statement, objectives, expected outcomes, scope of study, significance of study, literature review, study area, data collection, data analysis, research flow chart, Gantt chart, milestones, and references) were covered and explained clearly and correctly.	<input type="checkbox"/> Covers important points (title, background of study, problem statement, objectives, expected outcomes, scope of study, literature review, study area, data collection, data analysis, research flow chart, Gantt chart, milestones, and references) . <input type="checkbox"/> A few inaccurate or irrelevant points.	<input type="checkbox"/> Important points (title, background of study, problem statement, objectives, expected outcomes, scope of study, significance of study, literature review, study area, data collection, data analysis, research flow chart, Gantt chart, milestones, and references) were covered only superficially. <input type="checkbox"/> No major error and misconception.	<input type="checkbox"/> Loss of important points (title, background of study, problem statement, objectives, expected outcomes, scope of study, significance of study, literature review, study area, data collection, data analysis, research flow chart, Gantt chart, milestones, and references) and covered only superficially. <input type="checkbox"/> Major error and misconception.	<input type="checkbox"/> All points (title, background of study, problem statement, objectives, expected outcomes, scope of study, significance of study, literature review, study area, data collection, data analysis, research flow chart, Gantt chart, milestones, and references) are omitted.
Presentation Skill	<input type="checkbox"/> Excellent organization and preparation (eye contact, clear voice, pronunciation skill, well dressed, good time management). <input type="checkbox"/> Confident and relaxed in the whole presentation. <input type="checkbox"/> Engaging with audience	<input type="checkbox"/> Good organization and preparation (eye contact, clear voice, pronunciation skill, well dressed, good time management). <input type="checkbox"/> Confident in most parts of the presentation. <input type="checkbox"/> Attractive to audience	<input type="checkbox"/> Moderate organization and preparation (eye contact, clear voice, pronunciation skill, well dressed, good time management). <input type="checkbox"/> Confident in only some parts of the presentation.	<input type="checkbox"/> Basic organization and preparation (eye contact, clear voice, pronunciation skill, well dressed, good time management). <input type="checkbox"/> Lack of confidence in some parts of the presentation	<input type="checkbox"/> Unorganized and lack of preparation (eye contact, clear voice, pronunciation skill, well dressed, good time management). <input type="checkbox"/> Very much lacking in confidence on the whole presentation	<input type="checkbox"/> No confidence and eye contact, voice, pronunciation skill, dressed, time management are omitted

Communication	<input type="checkbox"/> Handle difficult question with ease and confidence. <input type="checkbox"/> Illustrative explanation.	<input type="checkbox"/> Answer all questions correctly and concisely. <input type="checkbox"/> Answers are uniformly good, and show knowledge beyond presentation.	<input type="checkbox"/> Answer most questions correctly. <input type="checkbox"/> Answers are uniformly good, both in substance and delivery.	<input type="checkbox"/> Answer half of question correctly. <input type="checkbox"/> Sometimes need clarification. <input type="checkbox"/> Answers are inconsistent, both in substance or delivery.	<input type="checkbox"/> Answer at least one question correctly. <input type="checkbox"/> Need clarification. <input type="checkbox"/> Answers are low in quality, either in substance or delivery	<input type="checkbox"/> Unable to answer all the questions
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No	Full Name (as identity card/ passport)	Student's Matric No	PART A (FINAL REPORT): (25.0 %)							PART B (PRESENTATION EVALUATION): (15.0 %)			
			Introduction	Lit. review	Materials & Methods	Flowchart	Gantt Chart & Milestone	References	Total 25%	Contents of Presentation	Presentation Skill	Communication	Total 15%
			Weightage (x1.0)	Weightage (x1.0)	Weightage (x1.0)	Weightage (x0.5)	Weightage (x0.5)	Weightage (x1.0)		Weightage (x1)	Weightage (x1)	Weightage (x1)	
	CONTOH	CONTOH123	5	5	5	5	5	5	25	5	5	5	15
1.									0				0
2.									0				0
3.									0				0
4.									0				0
5.									0				0
6.									0				0
7.									0				0
8.									0				0
9.									0				0
10.									0				0

GRAND TOTAL MARKS

No	Full Name (as identity card/ passport)	Student's Matric No	PART		GRAND TOTAL 40%
			A	B	
			25%	15%	
	CONTOH	CONTOH123	25	15	40
1.	0	0	0	0	0
2.	0	0	0	0	0
3.	0	0	0	0	0
4.	0	0	0	0	0
5.	0	0	0	0	0
6.	0	0	0	0	0
7.	0	0	0	0	0
8.	0	0	0	0	0
9.	0	0	0	0	0
10.	0	0	0	0	0

Comments and Recommendations:

Name: _____

Date: _____